



WoodPoP Dara Award – Applicant Checklist

Eligibility Criteria

- More than 50% of room-enclosing structural components are wood-based.
- Be completed by 31 March 2026.
- Be located in a participating country or elsewhere outside Europe, provided that the building has essentially been completed by an entity or company legally based in a participating country.
- Received the nomination by the WoodPoP national nominating entity.

Please note that in order for the application to be possible, all the information requested below must be completed, unless indicated as optional.

1. General Project Information

- Project name
- Full project address (street, city, state, postal code, country)
- Total floor area (m²)
- Duration of construction (start & completion dates)
- Total built volume (m³)
- Number of floors (optional)
- Total project cost in EUR (optional)
- Amount of wood used (m³)
- Justification that ≥50% of room-enclosing structural components are wood-based
- CO₂ equivalent stored in wood
- Total CO₂ stored across all materials (optional)

2. Building Use

- Indicate the specific project sub-category (Depends on the Project Category, for example, for the case of “Residential”, sub-categories are the following: single-family house, group housing, etc. The same applies to the rest of the 3 Project Categories)

3. Project Team Details

- Client / Investor / Owner
- Lead Architect(s)
- Lead Engineer(s)
- Contractor(s)
- Manufacturer(s) of wood elements
- Wood suppliers
- Fire consultant (optional)
- Developer (optional)
- Design team members (optional)
- Insurance providers (optional)
- Funding providers (optional)
- Other relevant team members (optional)

4. Detailed Project Description (Narrative Questions)

- A. Design & Construction (2 guiding questions)
- B. Wood Use & Innovation (2 guiding questions)
- C. Sustainability (2 guiding questions)
- D. Policy Contribution & Societal Impact (3 guiding questions)
- E. Additional information

5. National Nomination

- Confirmation of national nomination
- Contact information of the national nominating authority (national focal point)

6. Required Document Uploads

- Architectural/construction documentation (PDF)

File naming recommendation: 2-letter country code, project name
(e.g. AT_XYZ Wood Tower.pdf)

Note: maximum file size is 20 MB. If the file size exceeds, it can be split up to 5 parts and uploaded separately.

- High-resolution photos of the project (max. 5)

File naming recommendation: 2-letter country code_project name
(e.g. AT_XYZ Wood Tower_1.png ; AT_XYZ Wood Tower_2.png)

- Signed Declaration of Honor (PDF)

File naming recommendation: 2-letter country code_project name
(e.g. AT_XYZ Wood Tower_Declaration)

7. Optional Supporting Materials

- Video link (optional)
- Homepage/website showcasing the building (optional)